



BENICIA INDUSTRIAL SAFETY CITIZEN OVERSIGHT COMMISSION INDUSTRIAL SAFETY CITIZEN OVERSIGHT COMMISSION AGENDA

September 17, 2025
4:00 PM

Benicia City Hall, Council Chambers
250 East L Street, Benicia, CA 94510

COURTESY ZOOM PARTICIPATION

<https://us02web.zoom.us/j/84584593636?pwd=5UToMpd2qtyKb4ZcPwFmNAJi67Zja2.1>

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. REFERENCE TO THE FUNDAMENTAL RIGHT OF PUBLIC

The fundamental rights of each member of the public can be found in the municipal code posted on the City's website and on a plaque that is posted at the entrance to this meeting per section 4.04.030 of the City of Benicia's Open Government Ordinance.

5. ADOPTION OF THE AGENDA

6. OPPORTUNITY FOR PUBLIC COMMENT

This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on the agenda that is within the subject jurisdiction of the Industrial Safety Citizen Oversight Commission. State law prohibits the Industrial Safety Citizen Oversight Commission from responding to or acting upon matters not listed on the agenda.

Each Speaker has a maximum of three minutes for public comment. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If applicable, a spokesperson may present the views of your entire group. Speakers may not make personal attacks on commission members, staff or members of the public or make comments which are slanderous or which may invade an individual's personal privacy.

- A. Public Comment
- B. Written

7. INFORMATION AND PRESENTATIONS

8. CONSENT CALENDAR

8.A ADOPTION OF 2025/2026 MEETING CALENDAR

RECOMMENDED ACTION: Review and adopt the proposed 2025/2026 Industrial Safety Citizen Oversight Commission meeting calendar.

9. ACTION AND DISCUSSION

9.A OPEN GOVERNMENT TRAINING DISCUSSION

RECOMMENDED ACTION: Annual review and discussion of open government laws and transparency requirements as mandated by the Brown Act and the Benicia Municipal Code. The purpose of this item is for staff and commissioners to discuss the training content and address any related questions or issues.

9.B RULES OF PROCEDURE

RECOMMENDED ACTION: Review and adopt, if no suggested edits by the Commission.

[Industrial Safety Citizen Oversight Commission Rules of Procedure](#)

9.C COMMISSIONER INTRODUCTION DISCUSSION

RECOMMENDED ACTION: Introduction of Commissioners to include experience, education, and background related to the Commission. The purpose of this item is for Commissioners to better understand the qualifications of fellow Commissioners before voting on elected positions.

9.D ELECTION OF CHAIR, VICE CHAIR AND SECRETARY

RECOMMENDED ACTION: Staff recommends the Commission move to nominate and elect a Chair, Vice Chair, and Secretary to a one-year term to serve from September 2025 through December 2026.

[Staff Report - Election of Chair, Vice Chair and Secretary](#)

9.E COMMISSION ROLES, RESPONSIBILITIES, AND NEXT STEPS

RECOMMENDED ACTION: Receive a presentation and discuss the roles, responsibilities, and next steps for the Industrial Safety Citizen Oversight Commission.

[Staff Report - Commission Roles, Responsibilities, and Next Steps](#)

[1. Ordinance 25-4 Adding Ch. 8.55 Industrial Health and Safety](#)

[2. Ordinance 25-5 Amendment of 2.112 Industrial Safety Oversight Commission](#)

[3. Resolution 25-33 Industrial Incident Notification Policy](#)

10. COMMUNICATIONS FROM STAFF AND MEMBERS

11. ADJOURNMENT

12. NEXT MEETING

Public Participation

The City of Benicia welcomes your interest and involvement in the City's legislative process. Persons wishing to address the Council, Board, Commission or Committee (CBCC) are asked to voluntarily complete a speaker request form, available at the entrance of Council Chambers, and submit it to the meeting Secretary/City Clerk. Speakers, addressing the CBCC at the time the item is considered, are requested to restrict their comments to the item as it appears on the agenda and stay within the three-minute time limit. The Brown Act does not permit the CBCC to take action on items brought up during the Public Comment period.

As a courtesy, and technology permitting, members of the public may participate remotely. Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. Meetings will not be cancelled due to technical difficulties. The meeting can also be observed on Cable T.V. Broadcast - Check with your cable provider for your local government broadcast channel, or livestream online at www.ci.benicia.ca.us/agendas.

Americans with Disabilities Acts

The City of Benicia is committed to providing meeting facilities that are accessible to persons with disabilities. Meeting materials in alternative formats, a sign language interpreter, real-time captioning, assistive listening devices or other accommodations can be requested by calling (707) 746-4200 or by emailing ADACoordinator@ci.benicia.ca.us, at least four working days prior to a meeting. Assistive listening devices may be obtained at the meeting.

Meeting Procedures

Pursuant to Government Code Section 65009, if you challenge a decision of the CBCC in court, you may be limited to the issues raised during the meeting or in written correspondence delivered to the CBCC by the meeting. You may also be limited to a ninety (90) day statute of limitations when challenging certain administrative decisions, including any final decisions regarding planning or zoning.

The decision of the CBCC is final as of the date of its decision unless judicial review is initiated pursuant to Code of Civil Procedure Section 1094.5. Any such petition for judicial review is subject to the provisions of Code of Civil Procedure Section 1094.6

Public Records and Writings Received After Agenda Posting

A printed version of the agenda packet for this meeting is available at the Benicia Public Library during regular working hours. To the extent feasible, the agenda packet and any writing or documents related to an agenda item for this meeting provided to the CBCC, will be made available for public inspection on the City's web page at www.ci.benicia.ca.us under the heading "Agendas and Minutes." A complete recording of each meeting is available online at www.ci.benicia.ca.us/agendas.

Contact Your Council Members

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